

**Summary of the decisions taken at the meeting  
of the Executive held on 3 September 2012**

1. Date of publication of this summary:-

4 September 2012

2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure):-

None

3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):-

Noon on Friday 7 September 2012

4. Notes:-

- (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
- (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
- (c) Call-in can be requested by any six non-executive members of the Council.
- However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
- (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
- (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith  
Chief Executive**

## Decisions

Agenda Item No.	Agenda Item and Recommendations	Decision
5	<p><b>Design and Conservation Strategy for Cherwell</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>(1) To consider the content of the Design and Conservation Strategy.</p> <p>(2) To adopt the Design and Conservation Strategy for Cherwell.</p>	Approved
6	<p><b>Banbury Museum Trust Project Developments</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>(1) To approve the selection of Mr Bob Langton to the role of Shadow Board Chairman.</p> <p>(2) To approve the Deputy Leader as the Council's nominated representative on the Shadow Trust Board.</p> <p>(3) To approve a budget of £20,000 to enable the project to be delivered.</p>	Approved
7	<p><b>Update on Major Programmes</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>(1) Note the progress in relation to the implementation of governance standards for the 9 major projects which Members have identified as key to the delivery of regeneration and economic development (the Place Programme) and change (Transformation Programme) for Cherwell District Council and</p>	Approved, with the addition of the further recommendation that 'The Chief Executive be delegated in consultation with the Leader of the Council to appoint substitutes for member champions as required'.

<b>Agenda Item No.</b>	<b>Agenda Item and Recommendations</b>	<b>Decision</b>
	<p style="text-align: center;">South Northamptonshire Council.</p> <p>(2) Note the Member champions assigned to each of the programme boards</p>	
<b>8</b>	<p><b>Performance and Risk Management Framework 2012/13 First Quarter Performance Report</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>(4) To note the many achievements referred to in paragraph 1.3.</p> <p>(5) To request that officers report in the second quarter on the items identified in paragraph 1.4 where performance was below target or there are emerging issues or risks.</p> <p>(6) To agree the responses identified to issues raised in the end of year performance report in paragraph 2.1 or to request additional action or information.</p> <p>(7) To identify any further performance or risk related matters for review or consideration in future reports.</p>	<p>Approved, with the addition of the further recommendation that 'That a review take place of all indicators and the frequency of reporting and that this process includes the lead member meeting with their Heads of Service to consider whether indicators should be reported quarterly, half yearly, annually or no longer measured'.</p>
<b>9</b>	<p><b>Quarter 1 2012/13 Finance Report and Local Government Resources Review Update</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>(1) To note the projected revenue &amp; capital position at June 2012.</p> <p>(2) To note the Q1 performance against the 2012/13 investment strategy and the financial returns from each of the 3 funds.</p>	<p>Approved</p>

<b>Agenda Item No.</b>	<b>Agenda Item and Recommendations</b>	<b>Decision</b>
	<p>(3) To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1) and the Procurement savings achieved at June 2012 (detailed in Appendix 2).</p> <p>(4) To note the latest position on the LGRR project.</p>	
<b>12</b>	<p><b>Award of Contract for the Provision of Refuse Collection Vehicles</b></p> <p>Exempt Report of Head of Finance and Procurement and Head of Environmental Services</p>	Exempt Recommendations Approved